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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge. PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h)website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment and promote community pride.

**Minutes of the Longridge Town Council meeting held in the Station Buildings, Longridge**

**on Wednesday 10th April 2024 at 7pm.**

**Present:**

Cllr J Rogerson (Mayor) Cllr R Ray

Cllr K Spencer Cllr R Walker

Cllr L Jameson Cllr P Smith

Cllr D Jackson Cllr Stubbs

Town Clerk – Gill Mason

**1093/24 Mayor's welcome.**

The Mayor welcomed everyone to the meeting.

**1094/24 To receive apologies.**

Cllr R Beacham.

**1095/24 Declarations of interests.**

Cllr Smith declared an interest in the planning application 3/2024/0096.

Cllr Rogerson declared an interest in planning application 3/2024/0199.

**1096/24 Public participation.**

No public present.

**1097/24 Minutes of council meetings held on the 13th March 2024.**

It was resolved that the minutes be approved and signed as a correct record with the addition that Cllr Rogerson left the room during the planning application 3/2024/0062.

*Cllr Spencer joined the meeting at 7.15pm.*

**1098/24 Planning & licence applications.**

**Application 3/2024/0215**

Proposed demolition of existing rear conservatory and existing flat roof front porch and replacement with single-storey extension to rear and pitched roof porch to front.

Not valid at time of meeting.

**Application 3/2024/0220**

Proposed replacement of existing asbestos roof with plastisol coated steel roofing sheets, replacement of existing timber doors with two plastisol roller shutter doors.

Not valid at time of meeting.

**Application 3/2024/0243**

Proposed single-storey extension to front and side and new front porch.

Not valid at time of meeting.

**Application 3/2024/0237**Demolition of existing garage and erection of single-storey extension to side.

The council has no observations.

**Application 3/2024/0121**

Proposed extension of farmhouse and conversion of attached existing agricultural barn and adjacent agricultural building to form extended dwelling including creation of basement level with subterranean parking; demolition of other agricultural buildings and replacement with new agricultural stock shed with solar panels and new agricultural storage building to west of farmhouse.

Not valid at time of meeting.

*Cllr Rogerson left the meeting during the following application.*

**Application 3/2024/0199**

Prior notification of a roof over an existing agricultural block waste building.

The council has no observations.

**Application 3/2024/0206**

Advertisement consent for sign illuminated by a separate trough light to easterly gable of the premises.

The council would like to recommend that the light is turned off when the bar is not open.

**Application 3/2024/0172**

Proposed installation of two rapid electric vehicle charging stations and ancillary equipment to create four EV charging bays.

The council supports the application.

*Cllr Smith left the meeting during the following application.*

**Application 3/2024/0096**

Proposed replacement boundary fencing using 2.0m/2.4m high welded mesh fencing. Creation of new vehicular access from Little Lane, two pedestrian gates from Preston Road (non-automated), one automated vehicle and pedestrian gate from Preston Road and one automated pedestrian gate from existing barrier car park area.

Longridge Town Council object to the planning application with the following observations: The council has concerns that the surrounding neighbours have not been consulted on the planning application.

If the application is approved, can the planning officer be minded to recommend that the fences are all kept at 2 metres high and landscaping in front of the fencing be implemented. This will be in keeping of the surrounding area and within the design and character of the town. The town council supports LCC recommendations to use Pendle Court as the access route, as the intensification of use of the existing junction causes concern.

Proposed by Cllr Walker.

Seconded by Cllr Jackson.

**1099/24 To consider the Field Day Committee grant application.**

It was resolved that the grant of £2000 be awarded to the Field Day Committee.

Proposed by Cllr Walker.

Seconded by Cllr Stubbs.

**1100/24 To receive an update from the following committees;**

***Budget***

Cllr Walker presented the year end performance against budget to all councillors. There is an underspend which can be reserved for future grant applications.

***Estates***

The café managers have enquired whether the boiler repair and maintenance will be a shared cost. According to the lease it is their responsibility for the boiler to be maintained.

The estates committee will be meeting to look at the wasteland behind Windsor Road Allotments to see if the land can be adopted and allotments sited.

The door handle in the Café will be replaced.

**1101/24 Finance**

**To authorise the following payments:**

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| **Payee** | **Description** | **Amount** | **Method** |
| Rosemary Glen | Cleaning Station Buildings  | £452.62 | BACS |
| SY Maintenance | Caretaker | £155.09 | BACS |
| Terry Lewis | Gardener | £100 | BACS |
| British Gas | Electricity invoice | £1509.19 | DD |
| Easy Websites | Monthly payment for hosting | £96.36 | DD |
| Cathedral Hygiene | Nappy Bin waste disposal | £61.34 | DD |
| Water Plus | Feb – March charges | £201.76 | DD |
| TPCS | Office line | £46.63 | BACS |
| Lancashire School of Sailing | Grant | £624.00 | BACS |
| HMRC | PAYE and NI | £844.93 | BACS |

 **Receipts**

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| --- | --- | --- | --- |
| The Old Station Café | Electricity charges | £928.92 | BACS |
| The Old Station Café | Water charges | £95.10 | BACS |
| The Old Station Café | Lease rent | £600.00 | BACS |
| The Foot Room | Room hire | £100.00 | BACS |
| The Gatherings | Room hire | £125.00 | BACS |
| The Old Station Café | Electricity charges | £1018.40 | BACS |
| Ribble Valley Borough Council | Precept | £94,077.00 | BACS |

It was resolved that the payments be made.

Proposed by Cllr Rainford.

Seconded by Cllr Stubbs.

**1102/24 To consider and approve the AGAR documentation and appoint an internal auditor.**

It was resolved that the AGAR documentation be signed and Holden & Co be asked to complete the internal audit.

Proposed by Cllr Rainford.

Seconded by Cllr Stubbs.

**1103/24 To consider and approve the Ribble Valley Borough Council litter-picking quote.**

It was resolved that the quote be approved and the contract signed after the clerk receives a detailed schedule of works.

Proposed by Cllr Jackson.

Seconded by Cllr Jameson.

**1104/24 Reports and correspondence (information only)**

Recognition of service arrangement – noted.

Formal complaint letter – refer to RVBC Monitoring Officer.

**1105/24 Date and time of the next full council meetings.**

Wednesday 8th May 2024 at 7pm with annual town meeting at 8 - 8.30pm.

Wednesday 12th June 2024 at 7pm.

Wednesday 10th July 2024 at 7pm.

August – to be confirmed.

Wednesday 11th September 2024 at 7pm.

Wednesday 9th October 2024 at 7pm.

Wednesday 13th November 2024 at 7pm.

Wednesday 11th December 2024 at 7pm.

The meeting closed at 8.30pm.

Signed …………………………………………………………………… Date …………………………………………..